

INSTRUCTIONS TO ENTER THE FINANCIAL DATA WAREHOUSE WEB SITE

Step 1:



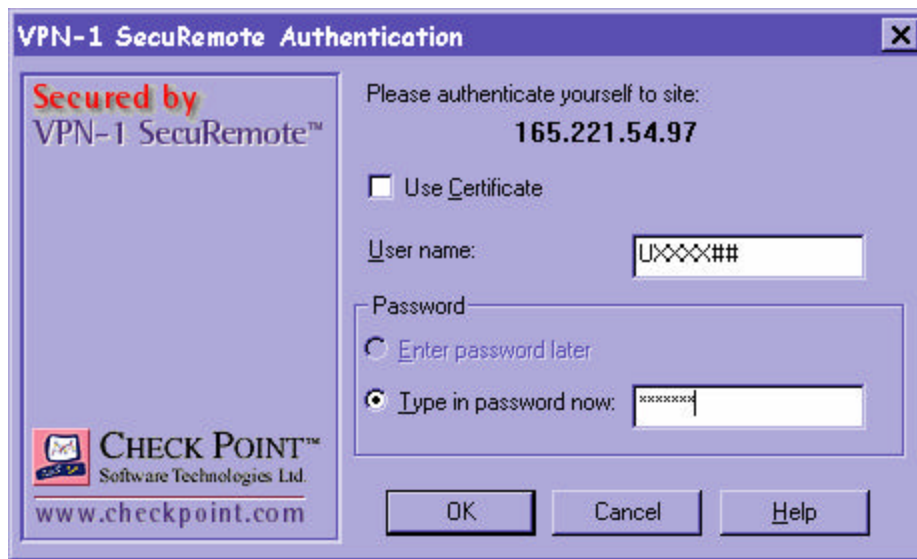
1. <Click> on your Netscape web browser or Internet Explorer.



Step 2:

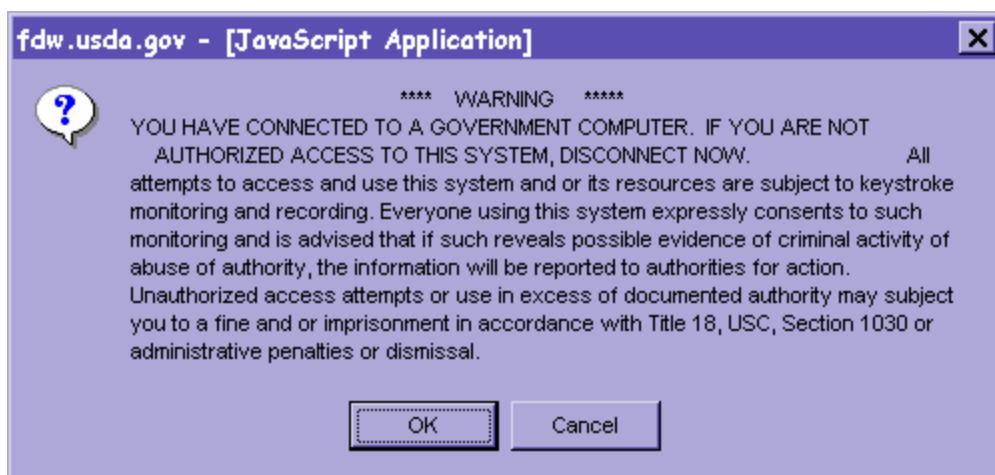
2. <Type> in the location of the Financial Data Warehouse Web site in the **Go to:** bar. The address is <http://fdw.usda.gov>. Press <enter>.

Step 3:



3. At the SecuRemote Authentication screen you must **<type>** in your **User ID** number after User Name. Remember: You must **<type>** the User ID in capital letters, or you will not enter the program successfully. **<Type>** in the password, which is your agency (**34**) and the zip code of your location. For example Riverdale would be 3420737. Press **<enter>** when finished.

Step 4:



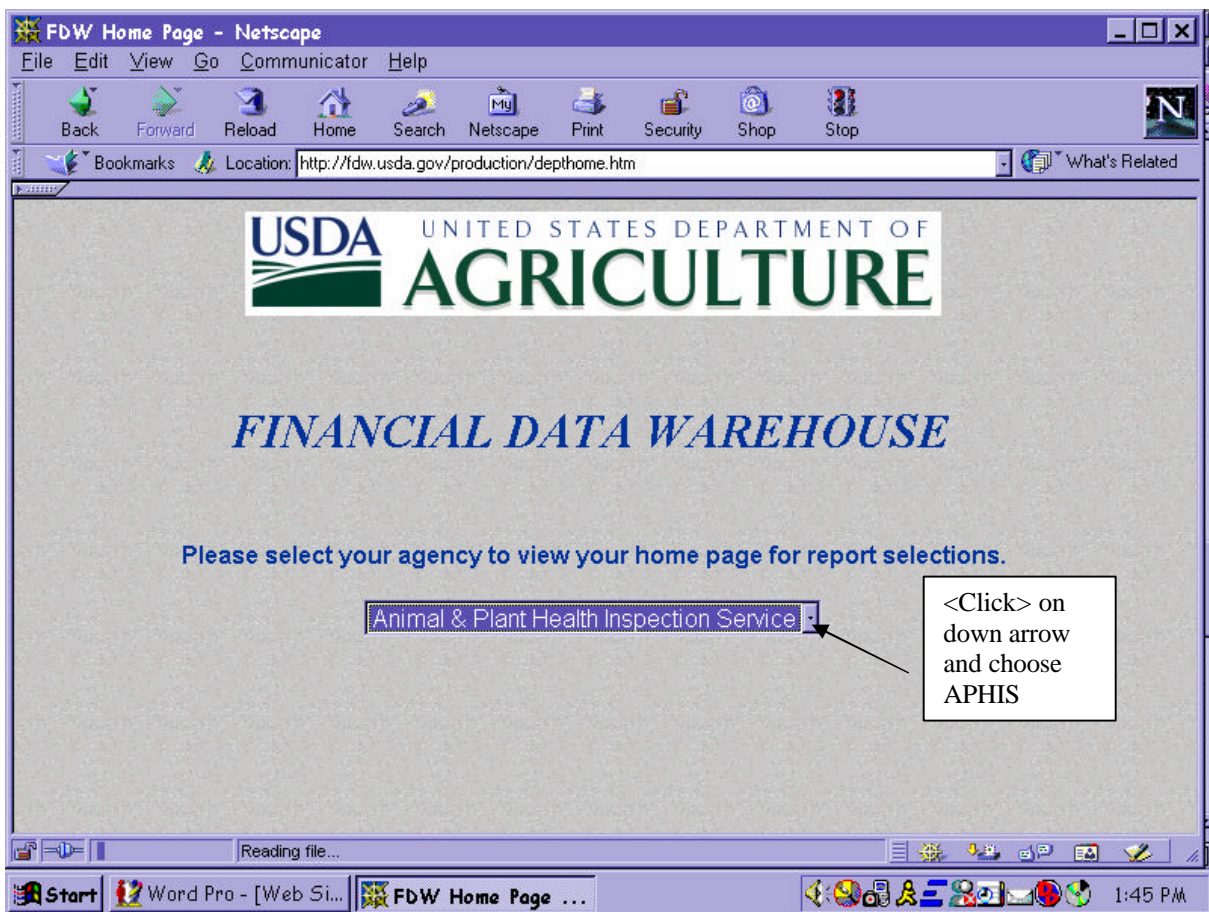
4. **<Click>** OK on the Warning message.

NOTE: If you were unsuccessful entering the system, you will be taken back to Step 3.

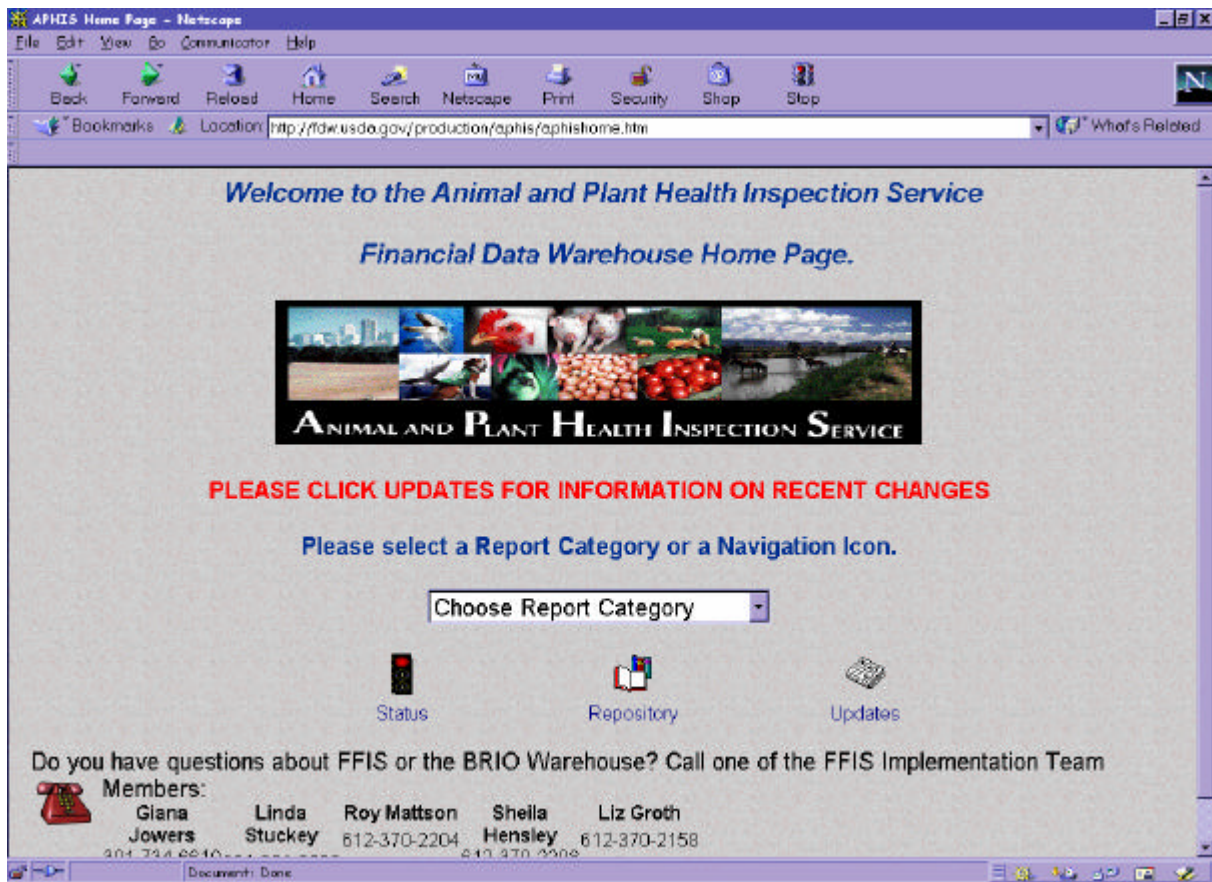
- Check to make sure your U-ID number is all in caps.
- Double check that you used the correct password.
- If it still does not work call security because you may not be set up, or you may be using the wrong U-ID number.
- The security contact person is Darlene Stephens at (301)734-5742.

Step 5:

5. <Select> by clicking on the down arrow, Animal & Plant Health Inspection Service from the USDA pull down menu.



Step 6:



6. You are now at APHIS's Financial Data Warehouse Home Page.